

# Queens COLLEGE



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# Welcome to Queens College



Queens College caters for international and domestic students. Our mix of nationalities makes it a vibrant place to study and learn English and business with such a great mix our students learn very quickly. Our teachers and administration staff are well qualified and ready to help you with any questions you may have.

We provide full time and part time courses and offer both nationally accredited courses and short courses in personal and professional development.

So whatever brings you to Queens College, there is something for everyone. You will make great friends as well as learning English and business in our wonderful country.

Thank you for your interest and welcome to Queens College Australia.



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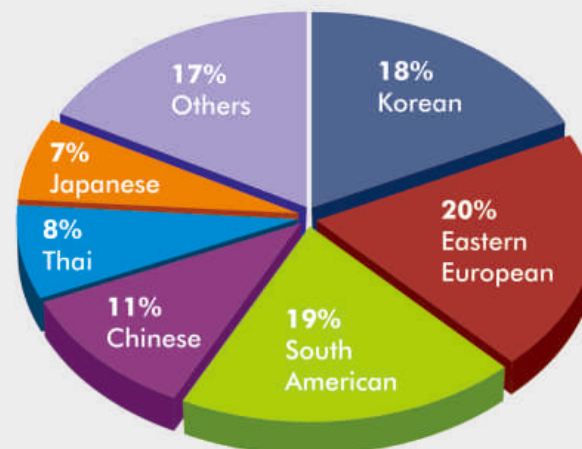
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# Why choose Queens College?



- Queens College offers a wide range of English and Business courses
- Highly qualified teachers and trainers
- Balanced nationality mix
- Prime city centre location
- Fun and enjoyable social activities
- Excellent accommodation options
- Support services from our dedicated staff
- Language assistance pathways to universities

## Fantastic Nationality Mix



### Other Countries of Origin:

Austria  
Brazil  
Colombia  
Indonesia  
Poland  
Laos  
Russia  
Malaysia  
& more





# Brisbane Information

*Learning and living  
in Brisbane*



Brisbane is a great place to live and to learn. A modern and diverse city, Brisbane is the capital of Queensland and the third most populous city in Australia. In Brisbane, you can enjoy a sunny, warm climate, which is the envy of people worldwide. The weather combines with a safe, relaxed environment creating Brisbane as a wonderful destination for students to live, learn and build lasting memories.



Queens College is located in the Brisbane CBD (central business district). Travel and transport is really simple. The Railway, bus stations and City Cat terminals (your option for travelling by river) are all within reasonable walking distance. Queens College is close to Brisbane's cafes and dining options, as well as banks and other amenities.





## Our Campus Student Facilities



The Queens College campus provides modern educational facilities designed to meet the needs and requirements of our students. Facilities include computer labs with the latest technology and software, data projectors, fast broadband and DVD players. Students also enjoy common areas where they have access to their own kitchen and free internet. The facilities are available to students outside normal contact hours.



## Our Team Friendly Professionals



Queens College is a place where our team of professional educators and managers embody the spirit of quality education in a friendly environment. Our educators are highly qualified and committed to your individual learning requirements. The management team will streamline the necessary formal procedures and assist you with all your administration needs. Many of the staff is multi-lingual, come from diverse cultural backgrounds – just like most of our students – and have operated their own private businesses.

Our team features a distinguished group of practitioners, who bring a hands-on learning experience to our classrooms and campus. Our team is engaging and take pride in applying its extensive knowledge to the learning environment. We will work with each student to ensure their time with us is rewarding and enjoyable – after all, learning must be fun!

The team at Queens College will provide a fulfilling and challenging study opportunity for all students. That's our promise.





# General English



CRICOS COURSE CODE: 082023C

The General English course aims to improve overseas students' general English level. Once the course has finished, students should be ready to enter the next level class. The General English classes also form the basis for students to move on to more specialised areas such as IELTS Preparation or EAP.

**Duration:** 4 - 48 weeks, depending on the level.

**Levels:** 6 levels

- Beginner
- Elementary
- Pre-Intermediate
- Intermediate
- Upper Intermediate
- Advanced

**Entry requirement:** None

**Minimum age:** 18

**Start date:** Any Monday

**Teaching Methods:** Face to face delivery. Students will develop their English language skills through a range of tasks designed to develop their skills in reading, writing, speaking and listening as well as improving their pronunciation and knowledge of grammar.



# Preparation Courses for the International English Language Testing System (IELTS)



CRICOS COURSE CODE: 082025A

The IELTS preparation course aims to:

- Familiarise students with all elements of the IELTS test.
- Provide test taking strategies to maximize student band scores.
- Assist students to achieve the band score they need.

**Duration:** 10 weeks, depending on the level

**Entry requirement:** Upper Intermediate

**Minimum age:** 18

**Start date:** Any Monday

**Teaching Methods:** On entering the college, the student will be given a placement test to determine whether he/she is ready to join an IELTS class and in which areas of the test he/she needs to pay particular attention. Throughout the course, students' progress will be monitored with materials similar to those used in the real test.





# English for Academic Purposes (EAP)



CRICOS COURSE CODE: 082024B

This program is designed to improve English language skills and academic study techniques of students. The language and skills will help students to achieve goals to enter University, TAFE or other colleges in future.

**Course Outline:** The EAP course is designed to focus on preparing students for study in an English-speaking country, including: listening and note taking; seminar presentation and discussion skills; speed reading; academic writing; library and internet use; University level vocabulary; preparation for English proficiency examination; academic culture of Australian Universities; research techniques; critical thinking; essay writing.

**Duration:** 12 weeks

**Entry requirement:** Upper Intermediate

**Minimum age:** 18

**Start date:** Any Monday

# Certificate III in Business

BSB30112, CRICOS COURSE CODE: 082022D



This qualification reflects the role of individuals who apply a broad range of competencies in a varied work context using some discretion, judgement and relevant theoretical knowledge. They may provide technical advice and support to a team.

**Duration:** 24 weeks

## Job Opportunities:

- Customer Service Advisor
- Data Entry Operator
- General Clerk
- Typist
- Word Processing Operator
- Administration Assistant
- Information Desk Clerk
- Receptionist

**Entry Requirements:** Year 10 or equivalent and 18 years old or over at the time of enrolment. International students are required to demonstrate English Proficiency of IELTS 4.5 or equivalent.





# Certificate IV in Business

BSB40212, CRICOS COURSE CODE: 082021E



This qualification reflects the role of individuals who use well-developed skills and a broad knowledge base in a wide variety of contexts. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others.

**Duration:** 26 weeks

**Job Opportunities:**

- Administrator
- Project Officer

**Entry Requirements** Year 11 or equivalent and 18 years old or over at the time of enrolment. International students are required to demonstrate English Proficiency of IELTS 5.0 or equivalent.

**International students:** Upper-Intermediate

# Diploma of Management

BSB51107, CRICOS COURSE CODE: 069795A



This qualification provides skills and knowledge required to perform effectively as a manager, team leader or supervisor managing a workplace. It will develop skill base and knowledge and awareness of management practice. Workers at this level operate at an advanced skill level and may also have responsibility for the supervision of other staff and volunteers.

Graduates of the Diploma of Management will develop an understanding of the dynamics and principles underlying effective functioning of work groups, as well as the necessary skills to competently function within small and/or large organisations.

**Duration:** 33 weeks

**Job Opportunities:**

- Corporate or middle manager managing a workplace
- Supervisor in both business and government sectors
- Team leader

**Entry Requirements:** Year 12 or equivalent and 18 years old or over at the time of enrolment. International students are required to demonstrate English Proficiency of IELTS 5.0 or equivalent.

**International students:** High upper-intermediate





# Diploma of Business

BSB50207



This qualification reflects the role of individuals seeking to further develop their skills across a wide range of business functions. This qualification is also suited to the needs of individuals with little or no vocational experience, but who possess sound theoretical business skills and knowledge that they would like to develop in order to create further educational and employment opportunities.

**Duration:** 33 weeks

## Job Opportunities:

- Business Manager
- Executive Officer
- Management Coordinator
- Program Coordinator

**Entry Requirements:** Preferred pathways for candidates considering this qualification include: Completion of Certificate IV of Business OR demonstrate substantial vocational experience in management or senior support roles OR Year 12 or equivalent and 18 years or over at the time of enrolment. International students are expected to demonstrate English Proficiency equivalent of IELTS 5.0 or over.

## Pathway

On completion of BSB50207 Diploma of Business, candidates would have opportunity to further study at higher education level. Credit transfer and exemption arrangements vary across different universities. For further information, please contact the Queens College for more information.

# Advanced Diploma of Management

BSB60407



This qualification reflects the role of individuals who have senior or managerial responsibilities. They may oversee the work of others or have specialised roles where they do not supervise others but provide strategic leadership.

**Duration:** 33 weeks

## Job Opportunities:

- Area Manager
- Department Manager
- Regional Manager

**Entry Requirements:** Preferred pathways for candidates considering this qualification include: Completion of Diploma of Management OR demonstrate substantial vocational experience in management OR Year 12 or equivalent and 18 years or over at the time of enrolment. International students are expected to demonstrate English Proficiency equivalent of IELTS 5.5 or over.

## Pathway

On completion of BSB60407 Advanced Diploma of Management, candidates would have opportunity to further study at higher education level. Credit transfer and exemption arrangements vary across different universities. For further information, please contact the Queens College for more information.





# Social Activities





# Student Services



Prior to commencing at Queen College, you will attend an orientation session and be issued with an Orientation Guide. The Guide contains detailed information covering all aspects of your course and living in Brisbane. Remember that at Queens College, we have Student Services officers to help you with any part of your stay to ensure that you are completely satisfied and happy studying with us.

We provide following help for students:

- Orientation sessions
- Any documents and correspondence needed i.e. Confirmation of Enrolment Letters, Attendance letters, Certificates, Student tuition fees invoices, etc
- Student ID cards
- Overseas Health Cover providers to choose from
- Assist students to apply for Tax File Number
- Help with accommodation and general enquiries
- Students event program
- Tertiary Transport Concession Card (TTCC)

# Accommodation



When you are away from home, it is important to feel safe, comfortable and happy. We take great care to provide the highest standard of accommodation. You can choose either the flexibility of our student residences or the supportive atmosphere of a homestay host. Whichever you choose, we will ensure you feel at home.

## Student Residences

If you prefer to live more independently and are over 18 years old, then student residences are a good choice. Here you can enjoy living with other students in ideal locations that are close to everything you need.

## Homestay

An alternative accommodation option is Homestay, which involves staying in a private home as a paying guest of a host.

Staying with a Homestay host is a great way to immerse yourself in the traditions and culture of this country. You will find this experience extremely rewarding.

